



DEALER PORTAL INSTRUCTION MANUAL

WELCOME TO THE NEW GVM DEALER PORTAL

The GVM Dealer Portal was designed to make marketing, advertising, technical, and service information readily available for all dealers. Any employee in a marketing, advertising, or service department can request a Dealer Portal log-in (instructions below). Providing your individual log-in information to anyone outside of your organization is strictly prohibited. Please take the time to review the portal for a full view of the files and information available.

REQUEST A LOG-IN

The Dealer Portal is a password protected website and the information and files found on the Dealer Portal are for dealer/distributor use only. Each user will need to be set-up in the portal with their company email address and a password provided by GVM.

To receive a Dealer Portal log-in, please send your requests to info@gvminc.com. All requests should contain the following information:

- Company Name and Location
- First and Last Name
- Title
- Phone Number
- Email Address

ACCESSING AND LOGGING IN

To access the Dealer Portal, please visit www.gvminc.com and click on 'Dealer Portal' link in the top right corner.

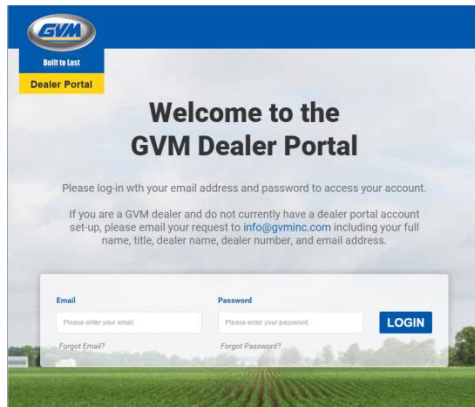
The screenshot shows the GVM website homepage. The navigation menu at the top includes links for HOME, ABOUT GVM, AG DIVISION, SNOW DIVISION, and LOCATE A DEALER. A red circle highlights the 'DEALER PORTAL' link in the top right corner of the navigation bar. Below the navigation bar, there is a large image of a GVM Mako tractor with the text: 'Made to tackle tight openings, small fields, steep hills, and rough terrain. Find stability and simple operation with GVM Mako.' To the right of the tractor image, there are links for 'Current Equipment Available', 'Used Equipment', and 'Stock Equipment'. At the bottom left, the mission statement reads: 'Our Mission: To provide productivity through quality and innovation.'



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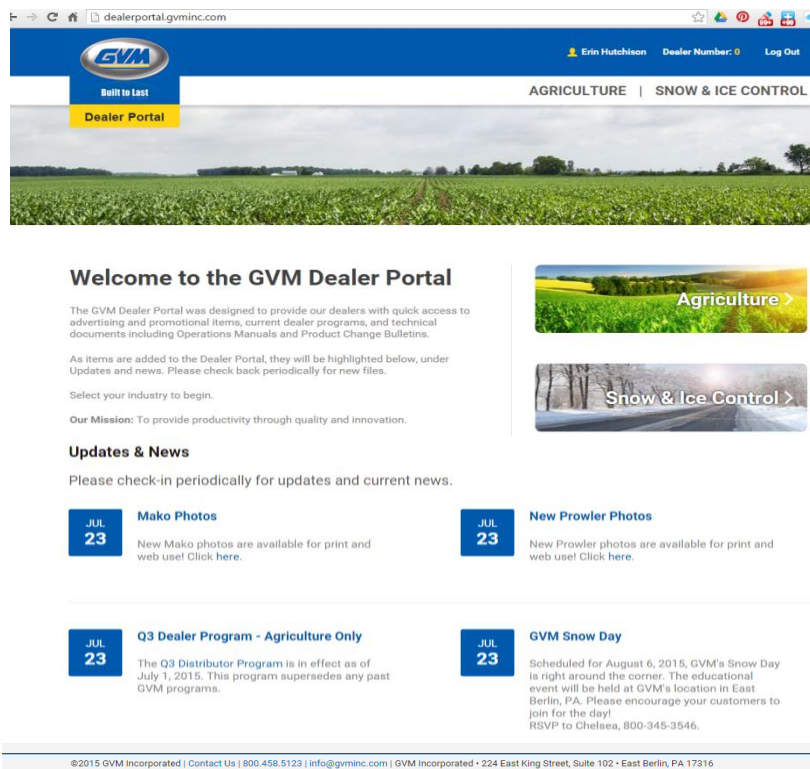
ACCESSING AND LOGGING IN continued

You will then be taken to the log-in page. Enter the credentials provided by GVM.



Upon logging in, you will notice the option to select the industry that your dealership represents. Any products you do not distribute will be grayed out, and access will be denied upon clicking.

You will also notice Updates & News at the bottom of the homepage. When there are additions to the Dealer Portal, technical documents, advertising materials, etc., they will be highlighted here. Only the four most recent updates will be shown, so we recommend logging in periodically. An email will also be sent out when updates are made.





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ITEMS TO NOTE

Information on the Dealer Portal is tailored to match the needs of the user. For example, service documents will only be available to those in a Service Department, and print ads will only be available to those who are in charge of Marketing. Additionally, users who have access to the Marketing portion of the portal will see a dollar amount of remaining co-op funds in the top right corner of the portal. This number will be updated as co-op is submitted and approved. If there is ever a question about remaining co-op funds or when the amount was updated, please email info@gvminc.com.

For further assistance or additional questions regarding the GVM Dealer Portal, please call Erin Hutchison at 800-345-3546 x260 or email info@gvminc.com.